**EMPLOYMENT OPPORTUNITY**

**FACT SHEET**

**In-House Advertising**

**POSITION: Bus Attendant**

**LOCATION: Hot Springs SCAT**

**HOURS: 30 Plus Hours per Week / Schedule Varies**

**FULL-TIME: X**

**Vacancy Notice: 07/7/21**

**APPLICATION DEADLINE: Open until Filled**

**DATE POSITION TO BE FILLED: As Soon As Possible**

**SALARY: $ 11.00 per hour**

**JOB DUTIES:**

**Provide support and oral direction to passenger in the process boarding/exiting being seated including the fastening of the seat belt is passenger requests assistance.**

**Ensure children are safely secure and seated in approved manner of seat and child is safety restraint.**

**Answers questions about bus schedules, travel routes, bus services and announces the presence and provides assistance as necessary to and/or from at the entrance of the building at the specified pick-up location.**

**Assist passengers and maintain order on the vehicle in order to assure drivers attention isn’t distracted from safely operating the vehicle.**

**EDUCATION REQUIREMENTS: Ability to read and write English.**

**EXPERIENCE NEEDED: Must be able to follow written/oral instructions and be able to work flexible schedule.**

**OTHER REQUIREMENTS: Pre-Employment Drug Screening and Criminal Background Check. Must regularly lift and/or move up to 10 lbs., frequently lift and/or move up to 25 lbs. and occasionally lift and/or move up to 50 lbs.**

# “EQUAL OPPORTUNITY EMPLOYER”

Central Arkansas Development Council

**To download Employment Application go to** [**www.cadc.com**](http://www.cadc.com) **or for more information call 501-315-1121**